

Covid 19 Outbreak Management Plan

Kidz Enterprise- Autumn 2021

- This plan has been developed to ensure clarity in relation to the responsibilities and actions that will be taken should an outbreak be identified at Kidz Enterprise out of school/holiday club.

Notification and Activation of the Outbreak Control Plan

- 1) According to the 'Covid 19: Actions for out of school settings guidance, if Kidz Enterprise identifies "several (five) confirmed cases within 10 days" this may constitute an outbreak and the relevant agencies will be informed.
- 2) If cases do increase the club will make a decision on their own accord to work within bubbles so splitting the children into their year groups, this is a precautionary measure to bring down the potential number of positive cases.
- 3) If this situation occurs, this Outbreak Control Plan will be activated with immediate effect.

Management and Notification of Confirmed Cases

- 4) As with all cases of Covid-19 being identified, Kidz Enterprise will promptly report to Department for Education advice line on 08000468687 and selecting option 1 for advice on the action to take in response to a positive case.
- 5) Also all relevant agencies will be given an individual report of the cases as they come back to us so that all information is being shared.
- 6) The club will be also be working on the following:
 - Ensuring good hygiene - handwashing and respiratory hygiene
 - Maintaining enhanced cleaning regimes - more frequent cleaning using regular detergents and cleaning regular touch points around the room.
 - Keeping occupied spaces well ventilated
 - Following public health advice on testing, self-isolation and managing confirmed cases of Covid
 - Face coverings to be worn at staff's own discretion when inside the building, if children also wish to wear a mask they can do on their own accord.
 - Encouraging staff to carry out twice weekly LFD testing at home/also staff are being advised to get a PCR twice weekly at a walk in at a test centre.
 - If an outbreak is called it is vital to make sure that any staff that do need to shield are placed off work and working pattern arranged with management.
- 7) If DfE considers an outbreak to be taking place, they will escalate the notification to the local health protection team and advice on additional action required.
- 8) Kidz Enterprise will follow the advice of Local Authorities, local Public Health teams and PHE Health Protection Teams who will make further recommendations.

Engagement with NHS Test and Trace

- 1) Close contacts will be identified by NHS Test and Trace. Kidz Enterprise will engage with NHS contact trace process by providing appropriate contact and attendance information as requested. This is covered in our Covid-19 policy.
- 2) NHS Test and Trace will identify close contacts directly with the positive case not Kidz Enterprise in most cases.
- 3) NHS Test and Trace will provide information about next steps to those close contacts identified

Reintroduction of Control Measures

- 1) If an outbreak is confirmed, Kidz Enterprise will continue to work with health protection teams to identify whether control measures need to be reactivated. These may include operating in small, consistent groups to minimise mixing and keep transmission rates low or the introduction of face coverings for adults within our operational space, where appropriate.
- 2) If an outbreak is confirmed Kidz Enterprise will prioritise enhanced cleaning protocols and hygiene measures. Any anticipated break in service for cleaning will be communicated with all parents and partners if necessary.

Standing Down

- 1) Kidz Enterprise will work closely with local Public Health officials and Local Authorities to determine when it is appropriate to stand down from additional control measures and notify all parents and partners of next steps.

Kidz Enterprise will follow the below detailed steps should an outbreak of Covid-19 be identified

Communication to Parents and Stakeholders

Parents will be contacted with immediate effect to inform them of any positive cases and all the correct procedures will be followed.

Returning to Setting Protocol

The setting will be working with advice from the DFE and other health experts on what the dates of return can be and then it will be worked out on a return for the child/ren, and all parents will be kept in contact with a possible return. August children will need to have a PCR test or show that the child/ren is clear of any infections from Covid-19.

Staff Members

All staff will be taking part in lateral flow testing on a twice weekly basis (Wednesday & Sunday mornings) staff should then report all results to manager. If staffs do need to isolate then they should follow the guidelines that have been set out to them from the DFE or local health organisations.

Staffs are being advised to be fully vaccinated as part of a duty of care of working at the setting all information should be updated within the setting.

Completed by: Simon Maher

Date: 12.11.2021

Suggested date of review: end of autumn term January 2022

Key contacts:

Insert the useful numbers including local teams here –

DfE Helpline

Local PHE Team

LA Public Health Team